

## [FINRA Foundation Military Spouse Fellowship](#) [Recommender Information:](#)

### Background:

The [FINRA Foundation Military Spouse Fellowship](#) program provides military spouses the opportunity to earn the AFC® (Accredited Financial Counselor) certification—while providing financial counseling and education to the military community. The fellowship covers the costs associated with completing the AFC educational and testing requirements.

---

### Letter of Recommendation:

A letter of recommendation is an optional, but recommended task for fellowship applicants to complete. When an applicant requests a recommendation, the recommender will receive an email from AFCPE ([noreply@mail.smapply.net](mailto:noreply@mail.smapply.net)) with the subject line: Request for recommendation. See sample below (hyperlinks have been removed).

(Applicant's name) has invited you to provide a recommendation on their behalf for the following program: **2022 FINRA Foundation Military Spouse Fellowship**.

#### **Instructions for giving this recommendation:**

Please click 'Give recommendation' below to create an account and upload a letter attesting to the applicant's character, their experience as related to this program, and/or their dedication to the military community and the financial health of service members.

Your reference will serve only as an additional consideration for the applicant. The applicant will be notified via email when you submit a letter on their behalf. AFCPE will not provide a copy of any recommendation letters received. Your comments will remain confidential and will only be viewed by those reviewing applications.

**Recommendations must be received by May 9<sup>th</sup> (11:59pm EST).**

Please email [militaryspouse@afcpe.org](mailto:militaryspouse@afcpe.org) if you are having trouble uploading your letter.

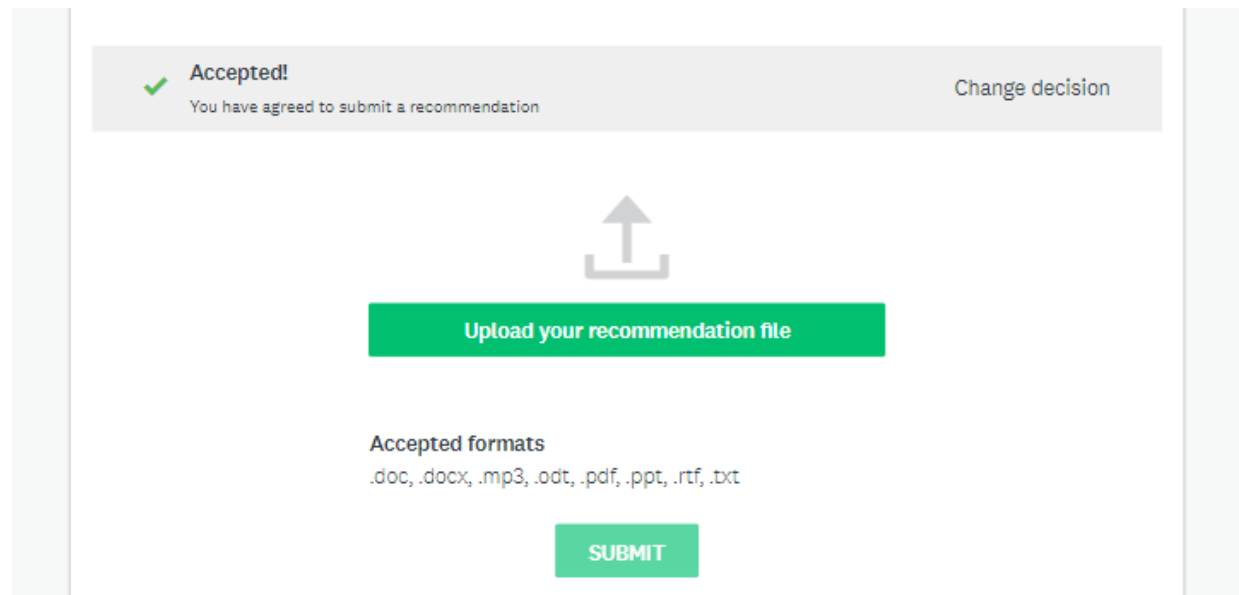
Please click the button below to accept this request and begin working on your recommendation.

[Give recommendation](#)

[I decline to give this recommendation](#)

## Submitting a Letter of Recommendation:

Once the recommender logs into the system, they will see the deadline for the submission of the letter, the instructions reiterated from the email above, and will have the ability to upload their letter in a variety of accepted formats (see below).



The screenshot shows a web interface for submitting a recommendation letter. At the top, a grey banner contains a green checkmark icon, the text "Accepted!" and "You have agreed to submit a recommendation", and a "Change decision" link. Below this is a large grey upload icon. A prominent green button reads "Upload your recommendation file". Underneath, the text "Accepted formats" is followed by a list of file extensions: ".doc, .docx, .mp3, .odt, .pdf, .ppt, .rtf, .txt". At the bottom center is a green "SUBMIT" button.